

(Continued from page 33)

States. (See Sue's Report in the Conference Issue of "The Docket Sheet".)

Alan Crowe indicated that he would be attending a meeting at The Hague in November. The topic will be the use of electronic means to facilitate service of process. Al indicated that this is an important meeting as the results of these discussions can directly affect the Treaty. Currently, documents may only be transferred by electronic means between professionals, such as exchange work between NAPPS members. Actual service of process by electronic means is not recognized.

Under "Old Business", procedures for processing Legislative Fund requests were discussed and finalized. Paul Tamaroff prepared the following policy, based upon the content of these discussions and some written ideas provided by Andy Estin at our February 2003 Board meeting. Larry Roth made a motion to accept the policy, which was seconded by MaryLee Rustand and passed unanimously.

1. Who may request funds?

- A. In any state or province that has been granted a charter from NAPPS only the chartered state association may apply for funds. If a request is received from anyone other than the chartered association in a state where a charter has been granted it will be referred to the chartered association.**

In states or provinces where no charter has been granted by NAPPS any individual or group may apply for funds.

2. Form of Request

- A. All requests shall be in writing, addressed to the NAPPS administrator, and shall include:**

- 1. The purpose for which the requested funds will be used;**
- 2. The specific expenses which are expected to be paid by the requested funds; and,**
- 3. Any funds which the requestor plans to contribute.**

- B. The written request shall be signed by the president or senior officer of the Association or other entity requesting the funds.**

- C. Upon receipt, the NAPPS administrator shall review the request to ensure it is in compliance with this policy. After determining the request conforms to this policy, the administrator shall schedule a hearing for the request for the next Board meeting, either scheduled or specially set.**

3. Limits and Approval by the Board

- A. Up to ten percent (10%) of the available Legislative funds may be approved for a state, province or group by a majority vote of the total Board of Directors.**

- B. An additional ten percent (10%) of the available Legislative funds may be approved by three fourths (3/4) of the total Board of Directors.**

No state or province may receive money from this fund in 3 consecutive years.

4. Use of Funds

- A. Funds disbursed pursuant to this Policy shall be used only for the purpose requested. Funds disbursed to the requesting party which have not been used for the purpose for which they were requested shall be returned to NAPPS through the NAPPS administrator.**

- B. A financial report shall be provided to the NAPPS administrator upon request. Said report shall specifically list all expenses paid with funds disbursed under this Policy. Said financial report shall be signed by the president or senior officer of the association or other entity receiving the funds.**

(Continued on page 37)